

BLOOMFIELD PUBLIC SCHOOLS
Bloomfield, Connecticut

ADMINISTRATIVE REGULATION

No. 1110.1

RE: Parent-Teacher Communication

Approved: October 6, 2015

The purpose of the Board policy on Parent-Teacher Communication is to maintain and/or enhance regular communications between school personnel and parents.

The existence of effective and regular communication between parents, teachers and school administrators can contribute to a student's success in school. In furtherance of the Board of Education policy regarding Parent-Teacher Communication, teacher and administrator contacts with parents shall include information regarding student academic performance, behavior and attendance. This information may be both verbal and written. Formal methods of communication to parents shall include report cards and progress reports. Progress reports shall be provided each marking period to parents of students in grades 5-12. Teachers and administrators are encouraged to initiate communication with parents to share instances in which students have performed well or demonstrated improvement academically, behaviorally or in some other manner. Parents shall be notified in instances in which the student 1) is experiencing academic difficulty, e.g., receiving low test grades, performing below potential or in instances in which the student's classroom average decreased by at least one letter grade; 2) was involved in an unusual incident, accident or became ill; 3) is exhibiting a significant change in attitude or behavior; and/or 4) attendance is of concern. This is not an exhaustive listing, the foregoing examples are representatives of the circumstances in which communication with parents must occur.

Each school principal shall develop written procedures which describe the manner in which this policy and guidelines shall be implemented.